

EOC Controller Evaluation Checklist		Name:	Call Sign:	Date:
TASK ACCOMPLISHMENT RATINGS				
Task	Sub Task:	Observed:	Comment:	Result:
1. Control of Judgment	a. Importance of the assignment is understood.			
	b. Maintains positive situational control.			
	c. Maintains security of EOC communications.			
2. Methods and Procedures	a. Accurately originates and receives third party traffic.			
	b. Self-originates effective messages.			
	c. Uses EOC message forms correctly.			
	d. Manages assignment logs and paperwork.			
3. Equipment	a. Has a basic Duty Kit in "ready" state.			
	b. Maintains an 8hr portable battery supply.			
	c. EOC radio familiarity.			
4. Communication	a. Functions effectively as a team leader.			
	b. Communications are clear and concise.			
	c. Makes only necessary transmissions.			
	d. Uses appropriate communications protocols.			
	e. Relief briefings are complete and accurate.			
5. Safety	a. Documents health and welfare status checks.			
	b. Has ability to handle high stress situations.			
Recommendation By:		Date:	Time:	Approved By:
				Date:
				Time: